

Apuldram Parish Meeting  
1 Charlmead East Wittering Chichester West Sussex PO20 8DN  
Email: [clerk@apuldramparishmeeting.org.uk](mailto:clerk@apuldramparishmeeting.org.uk)

**I hereby give notice of the Chairman's Advisory Group Meeting at 6.45pm on Thursday 2nd October 2025 at The Education Centre, Dell Quay.**

Signed: Louise Chater

Dated: 24th September 2025

## **AGENDA**

### **CA28.25 Public Question Time**

### **CA29.25 Apologies**

### **CA30.25 District Councillors Report**

### **CA31.25 County Councillor Report**

### **CA32.25 Code of Conduct, General Data Protection, Health and Safety and Policies**

1. Declaration of interest on items included on the agenda
2. Dispensation requests
3. General Data Protection
4. Health and Safety - Parish Assets
5. Policy Review

### **CA33.25 Minutes**

1. To approve the minutes of the meeting held on [24th April 2025](#)
2. Review draft minutes of Parish Meeting held on [22nd May 2025](#)

### **CA34.25 Matters arising from the Minutes not already on the agenda**

### **CA35.25 Finance**

1. Balance as at date of meeting
2. Payments - ratification of payments made and payments for authorisation including any invoices received following the publication of the agenda
3. Financial Statements and Budget against expenditure report.
4. Banking review of bank signatories
5. Barclays online banking
6. Parish Council Website and Logo
7. Engagement of an Internal Auditor year ended 31st March 2026
8. Annual Governance and Accountability Return year ended 31st March 2026 - report on the requirements to comply.

### **CA36.25 Planning**

1. Planning Applications received and actions taken
2. Consider any new applications received following the publication of the agenda.

#### **CA37.25 Highways**

1. Three Parishes Traffic Group (30mph project for Birdham Road (A286)) update from Marsha Jones
2. SID - Grant
3. Dell Quay Road Yellow Lines and Resurfacing

#### **CA38.25 Footpaths**

1. Footpath 179 Diversion (Donnington to Appledram Lane South) and entrance on A286
2. Salterns Way Cycle Route

#### **CA 39.25 Environment**

1. Ditch maintenance to the rear of Church Farm - Site meeting with Western Sussex Rivers Trust and actions taken.

#### **CA40.25 Clerks Report**

1. Calendar of Meetings

#### **CA41.25 Items for noting or future agendas**