

Apuldram Parish Meeting

Clerk to the Parish Meeting: Mrs Louise Chater Email: clerk@apuldramparish.gov.uk

Chairman: Mr Matthew Higgs: Email: chair@apuldramparish.gov.uk

Notice of the meeting of the parish

The meeting of Apuldram Parish Meeting will be held on 21st May 2026 at 6:45pm at the Education Centre, Dell Quay. All residents of Apuldram are requested and encouraged to attend.

Signed: Matthew Higgs

Dated: 12th May 2026

AGENDA

01.26 Election of Chair for Meeting to be held on 21st May 2026

02.26 Election of Chair

03.26 Election of Vice Chair

04.26 Apologies

05 .26 Minutes

To approve and sign the Minutes of the Meeting held [8th January 2026](#)

06.26 Matters arising from the minutes not already on the agenda

07.26 Code of Conduct, General Data Protection, Health & Safety and Policies

1. Code of Conduct
2. General Data Protection
3. Health & Safety
4. Policies

4.1 [Data Protection Impact Assessment](#)

08.26 Election of members to the Chairman's Advisory Group and Signing of Acceptance of Office

09.26 County Councillors Report

10.26 District Councillors Report

11.26 Highways Update

1. Three Parishes (30mph project for Birdham Road (A286)) updated from Marsha Jones
2. Speed Indicator Device (SID) - residents support for a fund-raising event or donation request
3. Dell Quay Road – Additional Yellow Lines
 - a. Results of Petition
 - b. County Councillor Support
 - c. Resolution to submit Community Traffic Regulation Order application subject to County Councillors support
4. SGN Works on A286
5. Highway Flooding
 - a. Flooding on A286 (Pump Bottom)

- b. Junction of A286 and Dell Quay Road (Operation Watershed funding project)
- 6. Appledram Lane South
 - a. Harzard Marker Bollards (case reference 917299)
 - b. Pedestrians in the highway signage (case reference 930786)
 - c. Ditch Maintenance

12.26 Footpaths

- (1) Extension of footpath 179 (Donnington to Appledram Lane South)
- (2) Salterns Way Cycle Route extension to divert access on Appledram Lane South
- (3) Harbour Conservancy proposed new path on Dell Quay Road

13.26 Finance

- (1) Balance as at date of meeting
- (2) [Payments](#) for authorisation including any invoices received following publication of the agenda
- (3) Bank Reconciliation and Budget Report – [March and April](#)
- (4) Internal Audit year ended 31st March 2026- [Report from Internal Auditor](#) completed on 28th April 2025
- (5) Annual Governance & Accountability Return 2025/26 Form 2PM - To approve and sign [Certificate of Exemption](#)
- (6) Annual Governance & Accountability Return 2025/26 Form 2PM - To note [Annual Internal Audit Report](#)
- (7) Annual Governance & Accountability Return 2025/26 Form 2PM - To approve and sign [Annual Governance Statement](#) and [support papers](#)
- (8) Annual Governance & Accountability Return 2025/26 Form 2PM- To approve and sign Accounting Statement
- (9) End of year accounts
- (10) Annual Governance & Accountability 2025/26 [Notice of Public Rights and Publication](#)
- (11) [Financial Risk Assessment year ended 31st March 2026](#)
- (12) [Financial Risk Assessment year ended 31st March 2027](#)

14.26 Planning

- 1. [Planning Report](#)
- 2. To consider any planning applications received following the publication of the agenda

15.26 The future of Apuldram Parish Meeting consideration to be given to becoming a parish council

16.26 Clerks Report

- 1. Calendar of Meeting

17.26 Correspondence

18.26 Questions from the public

Filming or recording of the Parish Meeting and the use of social media:

During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.

THE PUBLIC HAVE A RIGHT TO ATTEND ALL MEETINGS OF THE PARISH MEETING AND ARE MOST WELCOME